



REGISTRATION FORM

(Please Print Clearly)

Dear prospective student or parent,

Please read the rules and regulations, which governs the above-mentioned school, then complete the form and sign it as acceptance, thereof.

STUDENT/MEMBER NO: 14

Name and Surname of Student:

Date of Birth:

Telephone Numbers:

Cell:

Home:

Fax No:

In Case of Emergency:

Email:

(This is our preferred means of communication)

Parent/Legal Guardian contact details if a student is a minor:

Name:

Relation:

Work/Home No:

Cell No's:

Email Address:





RULES, REGULATIONS, TERMS AND CONDITIONS.

Course Structure:

- Foundation Phase
 - Grade 1
 - Grade 2
 - Grade 3
 - Grade 4
 - (can take more than 4 years to go to beginner if a student is not ready)
- Beginner Phase
 - Grade 5
 - Grade 6
- Intermediary Phase
 - Grade 7
 - Grade 8
- Advanced Phase
 - Grade 9
 - Grade 10

Classes will include:

- Beginning prayer and warm up which include exercises for developing strength co-ordination and stamina and some basic Yoga.
- Adavu Practice
- Theory Practice
- Abhinaya Practice from intermediary level upwards
- Practice of items learnt
- Cool down
- Classes are structured in such a way that one class a week is devoted to learning and fixing new steps while the other class is meant for revision and stamina building.
- Nritya Rupam follows a structured syllabus but this syllabus is applied specifically to each student, which means that if a student does not do her own practice to keep up with the pace of the class, she will take longer to finish the Level.
- A student may take more than one year to finish a grade or a student may be able to complete more than one grade in a year this depends on the time the student puts in.
- Classes will generally run according to mainstream school terms, our academic and financial year runs from April to March of the next year.
- During school holidays we have optional workshops to facilitate extra skills development. This is at an extra cost.





Examination and Assessments

- At each grade there will be an assessment, which may include research projects, oral exams, written exams, internal class assessments, external practical examinations, and portfolio assessments.
- All research projects and annual examinations must be completed before graduating into the next Level.
- All students who are not practicing and functioning at their optimum level will be asked to step down from their current level and will be assessed thereafter.
- Work allocated by the teacher or choreographer must be completed within stipulated time.
- Students will have to do some of their own research and for this will have to keep a portfolio of evidence which will be handed to your external examiner at each exam. (Please ask your teacher about this).
- At each level a student is required to do a minimum number of performances and also watch a minimum number of professional performances in a year. These performances and a student's portfolio will count towards their year mark.

Fee Structure:

- A non-refundable fee of R150 is payable upon registration.
- All fees are based on the course work, time and the number of classes for the year and differ for each level. Fees are either payable yearly, monthly (to be paid in the beginning of the month over 10 months) or per term (to be paid in the beginning of the term in 3 payments).
- Ask about our sibling discount.
- Please note that depending upon the prevailing economic situation, fees may be increased on an annual basis.
- Fees are payable by EFT, or cash, **please note that cheques are not accepted.**
- Fees are due irrespective of missing classes, examinations, holidays or ill health.
- Special classes, dance camps, dance workshops, parents day concerts, arangetram preparations etc. do not fit into this fee structure and would warrant additional fees.
- We humbly request that fees are paid timeously so that Nritya Rupam can function optimally.
- If fees are not paid and prior arrangements have not been made with Nritya Rupam a child will be refused into the class.
- Students or parents/legal guardians of students (in case of minors), deciding to withdraw from Nritya Rupam, must give written notice of their intention to do so prior to the end of a particular term or month.





End of year function

- We will have a parent's day function at the end of every academic year, which involves a demonstration to parents of what their children have learned in the year including handing out of certificates etc.
- In the event the Parents would like their children to do a concert kindly note that the fee structure does not cover costs of hiring a hall and putting up an event like this. In order to cover the cost of a function all students will have to pay towards this program.
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Concerts and Performances

- The school has concerts for which auditions will be held (only after 5 to 6 years of being with the school).
- We also have a professional dance company attached to the school that perform in their own capacity. If a student is talented and well developed in her skills she can audition to perform with the company.

Performances done by a Student on their own accord

- A student is encouraged to perform and dance at community functions and their own school functions. Permission must be obtained from their respective tutor prior to performing especially if you are using the choreography and music that belongs to the school. (Please note you are representing Nritya Rupam once you enrol with us and therefore need to keep a good standard of dance).
- It is unethical to work with another Bharata Natyam dance school unless prior permission has been obtained from Nritya Rupam. All dance items; course work and music are the intellectual property of Nritya Rupam. A student is not allowed to teach these items or use the music of the school without express permission from the school.
- At the intermediate level all students are required to sign a use of music agreement, as they will be getting a copy of the music to practise with. These music pieces are only meant for practise purpose and not to be used for performances or given to anyone else.

Being Suspended

- Please note that there are certain behaviours that the school will not tolerate and your child will be suspended after fair warning:
 - If a student misses more than 20% of the dance classes
 - If a student does not follow the rules of the school.
 - If a student cannot behave in a disciplined appropriate manner to learn this dance style.





- If students without permission from Nritya Rupam participate in dance programmes with another dance school specifically a Bharata Natyam dance school.
- Music and choreography of the school is the sole property of Nritya Rupam and cannot be copied or used without permission from the dance school. If this does happen a student will be suspended.
- If fees are not paid by the third month then a child will be suspended.

Arangetrams

- A student will only be able to perform an arangetram once he or she has done their Grade 10 assessment and examination and is thereafter deemed proficient to start preparation for an arangetram by the Artistic Director and teacher. A student will be chosen according to their ability and readiness; this does not depend on just finishing the syllabus.
- The training for an arangetram is done in the tradition of guru shishya parampara, which means a major part of these preparations will be on a one to one basis.
- Not every student will be able to do an arangetram.
- An arangetram is a student's debut performance and forms part of their personal portfolio. By taking on this debut performance a dancer becomes an ambassador of the art form and is keeping up a lineage (parampara).
- After doing an arangetram a student can decide to follow a path in teaching (we offer teacher training), or develop her skills to become a performing artist.
- All costs for an arangetram are at your own expense.

Time Tables:

- Our preferred method of communication is email.
- A proposed year planner and newsletter will be posted on our website www.nrityarupm.com. It is the responsibility of the parent and student to make sure that they are aware of changes to fees, dates, times and anything that is happening for the year. You can request for a hard copy to be printed for you.
- Any changes to times, venues and classes will be emailed to the email given to us in this form.
- It is your responsibility to update your contact details with us.
- **Classes and Schedules are subject to change.**

Class Attire:

- All students must stitch a uniform (Punjabi Suite). Please enquire upon registration. During winter it is advised to wear a sweater and socks with your uniform. In **extreme** cold a track suite is acceptable. Dancing with too much clothing can cause overheating which leads to heat exhaustion so please dress in layers.





- From the intermediary level all students are expected to wear dance sarees for Saturday class.
- Hair should be tied up neatly so that it does not come in the way. Fringes must be tied away from the face, preferably a bun.

Punctuality:

- All classes begin on time and end on time.
- If students are unable to attend class **especially private classes** then they must inform the teacher/school that they will not be attending.
- It is important that students are present to begin the prayer and Namaskaar together. The first 15 minutes of the class is used for warm up exercises. **Lack of warm up exercises increase risk of injury. The school and teachers will not accept liability for such injury.**

Picking up your children from the class

- We request that parents ensure they are at classes as soon as students have completed. We are not responsible to be waiting for parents to collect their children.
- Please make sure that you advise your children to wait inside the gates for you to pick them up as the teachers are busy in the class and cannot keep an eye on children if they are standing outside the gates.
- The responsibility for the whereabouts, activities, safety and security of students, before and after classes, rests entirely upon the students and their parents/guardians.

General regulations:

- An indemnity form must be completed by every student.
- Please notify the school of any change in contact details.
- The school reserves the right to refuse or accept admission to whom so ever it sees fit.
- The terms and conditions of this form shall remain valid until the student leaves or completion of the course.
- No food or soft drinks are allowed in the class, **(a bottle of water is allowed).**
- **Chewing gum is strictly prohibited.** This is very dangerous as a child can choke on it as they dance.
- **Students should maintain silence during class to allow concentration.**
- **Cell phones are to be switched off during classes. In case of emergency students can be contacted on the teacher's phone.**
- No videos or pictures are allowed to be taken by participants during class unless permission is granted.





- It is the responsibility of the student to disclose any existing medical conditions before any dance class is undertaken. If you suffer from asthma please ensure you bring your inhaler to every class.
- All queries and concerns regarding classes, programs etc. should be discussed directly with the teacher via letter or in person and **not during class times**.
- No parents are allowed to be seated in classes unless requested and permission has been given by the teacher.
- Please leave the studio space clean and tidy. Should you make use of the bathroom facilities please leave it, as you would like to find it.
- Where classes have been cancelled by the teacher a catch-up will be added to the course.

Tools:

Please get a large lever arch file, as you will be getting notes throughout the year. This file will serve as your portfolio (keep in mind you will keep this portfolio for the duration of your course and get marks for it). Please refer to your portfolio guideline document on how to prepare your portfolio.





MEMBER ETHICS

(Members are deemed Students, Teachers, Alumni and General Members)

- Members shall extend professional courtesy to all fellow students', teachers, members and professionals.
- Members who leave NRITYA RUPAM to join another school or do their arangetram with another organization, individual or institute will not be accepted as a member of NRITYA RUPAM and will be duly suspended and would be deemed not to have integrity by NRITYA RUPAM.
- Members shall not, through personal contact or through representatives, attempt to recruit students from another school or institution or pass on information from NRITYA RUPAM to any other institute.
- Members will not restrict information about seminars or workshop events from their students when the instructor, sponsor, and material presented are ethical, accurate, and appropriate to the level of the student.
- Members who are instructors shall agree to keep the students first. For example: Members shall never view students as 'competition' but instead should help mentor those students with talent, interest, motivation and ethics into future peers who will be a credit to the field, and in general try to guide, help and address concerns. No one who is concerned about being exceeded by a student should teach. Being exceeded is what we all hope so that the next generation will rise higher.
- Members should keep NRITYA RUPAM'S "Standard of Excellence" by continuing their dance education, both locally and internationally.
- Members who are experienced and have taken on opportunities elsewhere are encouraged to bring back to NRITYA RUPAM and share ones knowledge and expertise.
- Members shall respect the intellectual property of NRITYA RUPAM and other choreographers and not represent it as their own or belonging to anyone other than the originator.
- Members agree to credit sources for choreography, music, photography, and intellectual property in general when possible.
- Members shall only offer services for which they are trained and qualified to perform.
- Members shall guard the individual rights and personal dignity of each student and not engage in discriminatory practices in regard to age, weight, religion, disability, race, gender, or sexual orientation.
- Members are accountable for their personal behaviour at all times and should be aware that their behaviour reflects on the public perception of the profession. Therefore members must avoid behaviour that is clearly in violation of accepted moral and legal standards.





- Members shall not, under the auspices of Nritya Rupam Academy of Dance, behave in any such manner that will bring the school and/or art form into disrepute.
- Members agree to respect the privacy of all students served and responsibly use personal information gained from that relationship.
- Members shall not promise students unrealistic guarantees of work.
- Members shall make every attempt to be aware of workplace and payment standards and not lower the standards of pay nor engage in workplace practices that degrade the respect for the art form, degrade working conditions, or rewards based on factors other than merit and ability in dance.
- Members, who adhere to the Code of Ethics, are of high moral character, conduct themselves and their practice in a professional and ethical manner shall be considered and recommended as members in good standing of NRITYA RUPAM.
- Members are obligated to report violations of the Code of Ethics by fellow members to NRITYA RUPAM. NRITYA RUPAM shall review any reported incidents and shall determine whether the offence rises to the level of a violation.

I have read the abovementioned rules, regulations, terms and conditions and undertake to abide by them. This form is binding and serves as a legal contract between the abovementioned dance school and me.

Signed at on20.....

Signature of pupil

If a minor, then Signature of parent / legal guardian





INDEMNITY FORM

Physical activities such as dance, drama and musical theatre carry a risk of injury to participants. Every care has been taken to provide you with quality and safe instruction. Nevertheless, accidents and unforeseen circumstances can occur. Please take note that, should any injury, loss or damage of whatever nature occur, no claim can be lodged against, the dance school and/or any recognised assistant teachers or volunteers of said dance school, nor against the person/s and/or organisation/s who own the venue/s from which said dance school operates. This includes activities held in any studio, classroom, and theatre or performance location during lessons, classes, performances or rehearsals and during any other activities sponsored by Nritya Rupam Academy of Dance.

You are further advised of the necessity to consult with your doctor prior to starting any new form of exercise particularly if you are aware of any illness, physical condition or disability that may be adversely affected by this type of exercise.

The dance should not be taken specifically as antenatal exercise, unless the dancer has been doing bharata natyam dancing for some time prior to falling pregnant. Abdominal, oblique and pelvic muscles are used and therefore, the onus is on the pregnant dancer to obtain the consent of her Obstetrician, prior to continuing with the dance.

Nritya Rupam Waiver/Release

To the best of my knowledge the information produced in the health profile is accurate, and I shall inform Nritya Rupam Academy of Dance in advance of any changes to my health status.

I understand and accept the conditions of the above indemnity, and willingly participate in the practical exercises and other activities at my own risk. I have no physical restrictions, disabilities or any predisposition to sickness or injury that may be aggravated or adversely affected as a result of my participation. I take full responsibility for any injury, loss or damage to my person or property that may arise directly or indirectly from my participation in the exercise or any event participation. I will not seek to penalize prosecute or claim compensation from the owner, teachers, instructors or volunteers at Nritya Rupam for any injury, loss or damage.

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Full Name in Print of Student

.....
Name of Legal Guardian
**(I am legal guardian of minor
student's named above)**

.....
Signature of Student or Parent/Legal Guardian

.....
Date



Health Profile

Name:	
Email:	
Cell Phone:	
Date of Birth:	
In Case of Emergency Contact:	

Please tick the relevant boxes to all questions below

Have you ever been diagnosed with any of the following?			
Heart disease	Yes	No	
High blood pressure	Yes	No	
Any other cardiovascular conditions	Yes	No	
Diabetes	Yes	No	
Asthma	Yes	No	
Epilepsy	Yes	No	
Do you have any special needs or medical conditions that may affect your participation in an exercise programme? If Yes, please give details:	Yes	No	
Are you prone to any of the following?			
Headaches	Yes	No	
Fainting	Yes	No	
Dizziness	Yes	No	
Do you suffer from pain or limited movement in any joint? If yes, please specify:	Yes	No	
Are you pregnant, or had a pregnancy within the last 3 months?	Yes	No	
Are you taking any medication, which could affect your ability to participate in this class?	Yes	No	
Is this the first time you have participated in a classical dance class?	Yes	No	
If you are under 18 does your parent or guardian give consent for you to participate in this dance class?	Yes	No	

